

# Cannon River Watershed Joint Powers Board

Mission: Work collaboratively to improve and protect the natural resources within the Cannon River Watershed to ensure prosperity of our urban and agricultural communities.

## AGENDA

### Cannon River Watershed Joint Powers Board Meeting

May 3<sup>rd</sup>, 2023 at 9 am

Rice County Government Services Building  
320 3<sup>rd</sup> St NW, Faribault, MN 55021

#### **I. Call to Order and Roll Call**

#### **II. Consent Agenda**

1. Approval of Agenda
2. Approval of Joint Powers Board Minutes of February 1<sup>st</sup>, 2023 Meeting
3. Minutes of April 5<sup>th</sup> Executive Committee Meeting
4. 2023 1<sup>st</sup> Quarter Financial Summary and Bills Payable
5. MPCA Surface Water Assessment Grant

#### **III. Regular Agenda**

6. 2024 Dues Discussion- *informational*
7. Selection of new CRWJPO logo- *board action required*
8. CRWJPO website- *board action required*
9. 2023 Budget update- *informational*

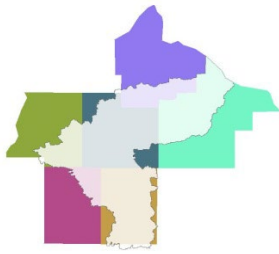
#### **IV. Update on implementation activities**

10. FY2021 WBIF Updates
11. FY2023 WBIF Updates
12. Presentation from Landscape Connections
13. Shoreline Inventories Presentation

**V. Staff Reports**

**VI. Other Correspondence**

**VII. Adjourn**



# Cannon River Watershed Joint Powers Board

Mission: Work collaboratively to improve and protect the natural resources within the Cannon River Watershed to ensure prosperity of our urban and agricultural communities.

**Draft CRWJPB Meeting  
February 1<sup>st</sup>, 2023 at 9am  
Straight River Room, Rice County Fairgrounds  
1814 2<sup>nd</sup> Ave NW, Faribault, MN 55021**

**CRWJPB Members:** James Hedeem (Belle Creek WD), Mike Slavik (Dakota County), Kevin Chamberlain (Dakota SWCD), Brad Anderson (Goodhue County), Don Schliep (Goodhue SWCD), Steven Rohlring (Le Sueur County), David Preisler (Le Sueur County), Cletus Gregor (Le Sueur SWCD), Sandy Weber (North Cannon WMO), Galen Malecha (Rice County), Rick Gnemi (Steele County), Dan Hansen (Steele SWCD), Doug Christopherson (Waseca County)

**Also in Attendance:** Ashley Gallagher (Dakota SWCD staff), Karl Schmidtke (Le Sueur SWCD SWCD staff), Steve Pahs (Rice SWCD staff), Emmie Scheffler (Rice SWCD staff), Teresa DeMars (Rice SWCD staff), Brad Behrens (Rice County staff), Chad Hildebrand (Goodhue SWCD staff), Joe Edel (Waseca SWCD staff), Eric Gulbransen (Steele SWCD staff), Brian Watson (Dakota SWCD staff), David Stenzel (Steele County staff), Brad Becker (Dakota County staff), Haley Byron (Waseca County staff), Holly Bushman (Le Sueur County staff), Sue Erpenbach (Rice SWCD staff), Adam Arndt (Steele SWCD staff), Dean Sunderland, Jennifer Tonko (CRP), Jim Fischer

## **I. Call to Order and Roll Call**

Chair Rohlring called the meeting to order at 9:01 am.

## **II. Election of Officers**

**Nomination by Malecha, second by Gnemi for Steve Rohlring to act as chair for the CRWJPB.**

**Motion by Anderson, second by Hedeem to close nominations.**

**Motion by Gnemi, second by Weber to keep all officer positions the same for 2023 as they were for 2022. Motion carried.**

## **III. Consent Agenda**

1. Approval of Agenda
2. Approval of Joint Powers Board Minutes of October 5<sup>th</sup>, 2022 Meeting

3. Minutes of October 27<sup>th</sup> and December 9<sup>th</sup> Executive Committee Meetings
4. 2022 4<sup>th</sup> Quarter Financial Summary and Bills Payable
5. MCIT invoice 2023 for Property/Casualty Insurance
6. MPCA Surface Water Assessment Grant
7. Financial Audit engagement letter with Peterson Company

**Motion by Gnemi, second by Malecha to approve the consent agenda. Motion carried.**

#### **IV. Regular Agenda**

8. Adopt 2023 CRWJPO Operating Rules

**Motion by Malecha, second by Gnemi to have Commissioner Slavik as the fifth member of the CRWJPO Executive Committee and to adopt the 2023 CRWJPO Operating Rules as presented in the packet Motion carried.**

**Motion carried.**

9. Revised 2023 Meeting Schedule

**Motion by Hansen, second by Hedeem to approve the adjusted meeting schedule for 2023 for May, August, and November. Motion carried.**

10. Approval of legal services contract for 2023-2025

**Motion by Anderson, second by Gnemi to approve the contract as found in the packet with Campbell Knutson, *Professional Association*, for legal services for the CRWJPO for 2023-2025. Motion carried.**

11. Approval of FY2023 Education and outreach activities contract

The discussion of what other watersheds are doing and whom they are contracting with will be investigated by staff.

**Motion by Slavik, second by Anderson to approve the contract as found in the packet with Clean River Partners for 2023 education and outreach activities. Motion carried.**

12. 2022 Budget Summary

Steve presented the 2022 actual budget. The group discussed how the negative at the end works with BWSR and for the audit and staff will look into it.

13. 2023 Budget update

Emmie Scheffler presented the 2023 budget with updated numbers after the 2022-year ends. The discussion of cutting dues down will be on the agenda in May.

**V. Update on implementation activities**

Ashley Gallagher presented the annual report to the board that was included in the packet. Steve Pahs presented on the soil health peer-to-peer events. There were 6 total this year.

**VI. Staff Reports**

An update on FY21 WBIF can be found in the packet. SSTS was closed out under budget. The whole system needs to be in compliance by 2025.

Staff will begin to send a short email update to the board monthly.

**VII. Other Correspondence**

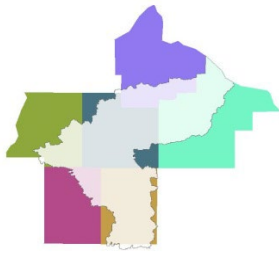
Jennifer Tonko, Clean River Partners new executive director, introduced herself to the board.

**VIII. Adjourn**

**The next meeting will be on May 3<sup>rd</sup>, 2023 at 9am. Motion by Gnemi, second by Hansen to adjourn the meeting at 10:00 am.**

Respectfully Submitted,

Galen Malecha,  
Secretary Cannon River Watershed Joint Powers Board



# Cannon River Watershed Joint Powers Board

Mission: Work collaboratively to improve and protect the natural resources within the Cannon River Watershed to ensure prosperity of our urban and agricultural communities.

**Draft Minutes**  
**CRWJPB Executive Committee**  
**April 5<sup>th</sup>, 2023 at 9 am**  
**Teams Online Video Platform**

**CRWJPB Members:** Brad Anderson (Goodhue County), Steven Rohlring (Le Sueur County), Richard Cook (Rice SWCD), Mike Slavik (Dakota County), Galen Malecha (Rice County)

**Also in Attendance:** Steve Pahs (Rice SWCD staff), Emmie Scheffler (Rice SWCD staff), Beau Kennedy (Goodhue SWCD staff), Chad Hildebrand (Goodhue SWCD staff), Brad Behrens (Rice County staff), Brian Watson (Dakota SWCD staff), Ashley Gallagher (Dakota SWCD staff), Kourtney Hammerschmidt (Rice SWCD staff), Sue Erpanbach (Rice SWCD staff), Eric Gulbransen (Steele SWCD staff), Mark Schaetzke (Waseca SWCD staff), Jeremy Maul (BWSR staff)

1. Call to Order

Chair Rohlring called the meeting to order at 9:00 am.

2. May 1<sup>st</sup> CRWJPB meeting agenda

There has been an addition to the agenda that was in the packet of Jennifer Wahls presenting on RIM Forestry. Committee members would like to bring in other 1W1P and outside agencies in the future to present on relevant topics to the CRWJPO.

3. Financial/budget preferences

The new report version was presented. The Executive committee approves of the new version.

4. Policy for MDM discussion

The MDM project in the FY23 funding plan will not be happening at this moment. Discussion on next steps lead to the decision that staff will look into other options for that money but won't make any changes to the workplan yet until later this year.

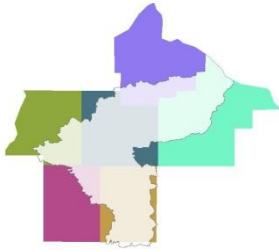
5. Update on implementation activities

There were no updates.

6. Adjourn

Chair Rohlfing called the meeting to a close at 9:25 am.

DRAFT



# Cannon River Watershed Joint Powers Board

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Financial report for 1<sup>st</sup> quarter 2023.

The following reports were prepared on April 24. April Bank Statement were not available.

**CRWJPO  
PROGRAM SUMMARY  
JAN 1 THRU MARCH 31, 2023**

1	A	B	C	D	E	F
2		FUNDING SOURCE	BEG. BAL	RECEIPTS	DISBURSE.	END BAL.
3		Member Dues	85,285.17	49,000.00	4,319.00	\$129,966.17
4		Interest	2,498.26	234.87		\$2,733.13
5					<b>Dues Balance</b>	
6						
7		<b>BWSR WBIF Grant FY20-21</b>				
8		Education and Outreach	7,461.41		6,482.73	\$978.68
9		Grant Administration	1,142.56	13,043.94	6,144.00	\$0.00
10		Inventories	67,295.34		35,076.64	\$32,218.70
11		Plan Development	0.00			\$0.00
12		Cost Share Projects	181,718.41		18,476.53	\$163,241.88
13		Cost Share Projects T/A	14,231.42	20,000.00	18,760.81	\$15,470.61
14					<b>FY20-21 Grant Balance</b>	
15						
16		<b>BWSR WBIF Grant FY22-23</b>	\$0.00	514,329.00		\$514,329.00
17		Education and Outreach	0.00			\$0.00
18		Grant Administration	0.00			\$0.00
19		Plan Development	0.00			\$0.00
20		Cost Share Projects	0.00			\$0.00
21		Cost Share Projects T/A	0.00			\$0.00
22		Groundwater	0.00			\$0.00
23		Conservation Drainage	0.00			\$0.00
24					<b>FY22-23 Grant Balance</b>	
25						
26		<b>MPCA SWAG Grant</b>	0.00		595.00	-\$595.00
27						
28						
29						
30		<b>TOTALS</b>	<b>\$359,632.57</b>	<b>\$547,607.81</b>	<b>\$85,535.71</b>	<b>\$858,343.17</b>
31						
32					Total funds	858,343.17
33					Less reserve for future plan	-5,000.00
34					Less State Grant Balances	-726,238.87
35					<b>Total funds undesignated</b>	<b>127,104.30</b>
36						
37						



TREASURER'S REPORT (BILLS PAYABLE):

Cannon River Watershed Joint Powers Board  
**Treasurer's Report**  
 As of March 31, 2023

04/24/23

Cash Basis

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
<b>10000 - Checking/Savings</b>									
<b>10200 - Reliance Bank Checking</b>									
Bill Pmt -Check	01/03/2023	5081	M.C.I.T.	Invoice #19547R	X	20000 - Accounts Paya...	-4,060.00	-4,060.00	-157,066.43
Deposit	01/13/2023			Deposit	X	-SPLIT-	12,000.00	12,000.00	-168,193.20
Deposit	01/24/2023			Deposit	X	-SPLIT-	16,000.00	16,000.00	-172,253.20
Deposit	01/31/2023			Deposit	X	-SPLIT-	16,000.00	16,000.00	-160,253.20
Transfer	02/01/2023			Funds Transfer	X	26010 - Unrmd WBIF C...	411,463.00	411,463.00	-144,253.20
Deposit	02/07/2023			Deposit	X	10300 - Reliance Bank ...	-250,000.00	-250,000.00	287,209.80
Deposit	02/17/2023			Deposit	X	-SPLIT-	5,500.00	5,500.00	17,209.80
Deposit	03/14/2023			Deposit	X	-SPLIT-	5,500.00	5,500.00	22,709.80
Transfer	03/14/2023			Deposit	X	26010 - Unrmd WBIF C...	514,329.00	514,329.00	28,209.80
Bill Pmt -Check	03/31/2023	5093	RMB Environmental Laboratornes Inc.	Funds Transfer	X	10300 - Reliance Bank ...	-514,329.00	-514,329.00	542,538.80
Bill Pmt -Check	03/31/2023		Clean River Partners, Inc.	multiple invoices		20000 - Accounts Paya...	-595.00	-595.00	28,209.80
Bill Pmt -Check	03/31/2023		Dakota SWCD - Vendor	invoice #040423D		20000 - Accounts Paya...	-3,075.00	-3,075.00	27,614.80
Bill Pmt -Check	03/31/2023		Goodhue SWCD - V	invoice #3281		20000 - Accounts Paya...	-4,622.00	-4,622.00	24,539.80
Bill Pmt -Check	03/31/2023		Le Sueur County - V	1st qtr 2023 - invoice #Q1-2023CRiv		20000 - Accounts Paya...	-36,412.99	-36,412.99	19,917.80
Bill Pmt -Check	03/31/2023		Rice SWCD - Vendor	1st qtr invoice #Q1-2023		20000 - Accounts Paya...	-444.40	-444.40	-16,495.19
Bill Pmt -Check	03/31/2023		Steele SWCD - vendor	1st arfr 2023 - invoice #2023-5		20000 - Accounts Paya...	-10,903.50	-10,903.50	-16,939.59
Bill Pmt -Check	03/31/2023		Waseca Soil & Water Conservation ...	1st arfr 2023 - invoice #2023-5		20000 - Accounts Paya...	-3,337.18	-3,337.18	-27,843.09
Transfer	03/31/2023			1st qtr invoice - 1Q-23-WasecaSwcd		20000 - Accounts Paya...	-1,033.20	-1,033.20	-31,180.27
				Funds Transfer		10300 - Reliance Bank ...	35,000.00	35,000.00	-32,213.47
Total 10200 - Reliance Bank Checking								170,979.73	2,786.53
<b>10300 - Reliance Bank Savings</b>									
Deposit	01/31/2023			Interest	X	48100 - Interest Income	3.30	3.30	11,126.77
Transfer	02/01/2023			Funds Transfer	X	10200 - Reliance Bank ...	250,000.00	250,000.00	11,130.07
Deposit	02/28/2023			Interest	X	48100 - Interest Income	70.11	70.11	261,130.07
Transfer	03/14/2023			Funds Transfer	X	10200 - Reliance Bank ...	514,329.00	514,329.00	261,200.18
Deposit	03/31/2023			Interest	X	48100 - Interest Income	161.46	161.46	775,629.18
Transfer	03/31/2023			Funds Transfer		10200 - Reliance Bank ...	-35,000.00	-35,000.00	775,690.64
Total 10300 - Reliance Bank Savings								729,563.87	740,690.64
Total 10000 - Checking/Savings								900,543.60	743,477.17
<b>TOTAL</b>								<b>900,543.60</b>	<b>743,477.17</b>

**CANNON RIVER WATERSHED  
JOINT POWERS BOARD**

**Agenda Item 5: MPCA Surface Water Assessment Grant**

Information Item

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Meeting Date: 5/3/2023

Prepared by: Emmie Scheffler, Administrator

**PURPOSE/ACTION REQUESTED:** An update on the MPCA Surface Water Assessment Grant.

**SUMMARY:**

Sampling will begin again in May. All of the stream sites will be sampled again this year, along with Lake Volney. Staff are currently ordering equipment that will help with water sampling in the future for the Cannon River Watershed if needed.

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**Supporting Documents:**

None.

**CANNON RIVER WATERSHED  
JOINT POWERS BOARD**

**Agenda Item 6: 2024 Dues Discussion**

Information Item

Meeting Date: 5/3/2023

Prepared by: Emmie Scheffler, administrator

**PURPOSE/ACTION REQUESTED:** The discussion of dues for 2024 for the CRWJPO.

**SUMMARY:** The CRWJPB dues for 2023 were the following:

Tier 1 Memberships: \$5,000

Tier 2 Memberships: \$3,500

Tier 3 Memberships: \$2,000

Tier 4 Memberships: \$500

Membership dues for 2024 will not be voted on until the August 2023 meeting. The discussion today is for members to determine what rate they will want for 2024 to bring back to their local boards for discussion before a final decision is made.

The plan revision fund balance is projected to be \$22,533 by the end of 2023 and the operating fund balance is projected to be \$30,000 by the end of 2023. Per the fund balance policy, the plan revision fund should strive for 15% of drafting a plan and 50-75% of operating costs for one year.

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**Supporting Documents:**

None.

**CANNON RIVER WATERSHED  
JOINT POWERS BOARD**

**Agenda Item 7: Selection of new CRWJPO logo**

Request for Action

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Meeting Date: 5/3/2023

Prepared by: Emmie Scheffler, administrator

**PURPOSE/ACTION REQUESTED:** To select a new CRWJPO logo.

**SUMMARY:**

Students from South Central College in Faribault designed logos for the CRWJPO as part of a class. Staff narrowed down the submissions to the top three for the board. The top three are attached.

Approval is needed to select a new logo for the Cannon River Watershed Joint Powers Organization.

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**Supporting Documents:**

Logo submissions from South Central College



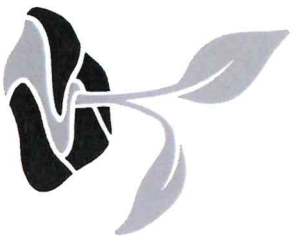
Cannon River Watershed  
Joint Powers Organization



**Cannon River Watershed**  
Joint Powers Organization

**MenodisplayExtraCond Bold - Aa Bb Cc Dd Ee Ff Gg hh Ii Jj**

**Kk Ll Mn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz**



Cannon River Watershed  
Joint Powers Organization



**Cannon River Watershed**  
Joint Powers Organization

Malayalam Sangam MN - Aa Bb Cc Dd Ee Ff Gg hh Ii Jj

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Cannon River Watershed  
Joint Powers Organization



**Cannon River Watershed**  
Joint Powers Organization



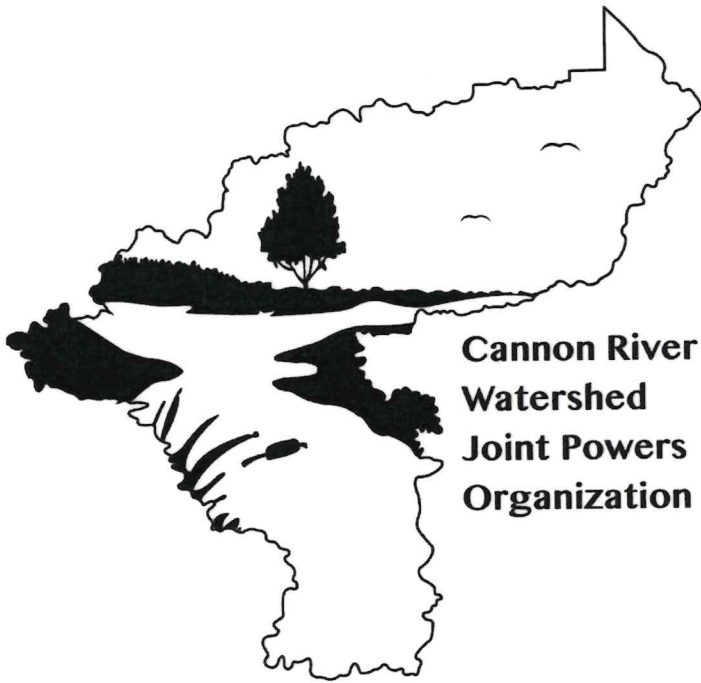
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**CANNON RIVER WATERSHED  
JOINT POWERS BOARD**

**Agenda Item 8: CRWJPO website**

Request for Action

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Meeting Date: 5/3/2023

Prepared by: Emmie Scheffler, administrator

**PURPOSE/ACTION REQUESTED:** Approval of a new website and domain for the Cannon River Watershed Joint Powers Organization.

**SUMMARY:**

A new website has been constructed by staff. Staff will present the website to board members during the meeting. The website was developed using the Wix platform. The below options are for the domain and plan:

**Domain Name Options**

Option #1: [www.crwjpo.org](http://www.crwjpo.org) or .com

Option #2: [www.cannonriverwatershedjpo.org](http://www.cannonriverwatershedjpo.org) or .com

Cost for domain after year 1 (3 payment plans available):

- \$14.95 – pay for 1 year at a time (\$14.95/year)
- \$27.90 – pay for 2 years at a time (\$13.95/year)
- \$38.85 – pay for 3 years at a time (\$12.95/year)

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**Website Upgrades**

Would still need to upgrade site to one of the Wix options to remove wix ads. We would receive the domain name for free for one year with upgrading our site.

- \$16.95/month – combo upgrade
- \$22.00/month – unlimited upgrade
- \$27.00/month – pro upgrade
- \$45.00/month – VIP upgrade

“pro upgrade” makes the most sense for cost/month with the items included in that upgrade. It would cost \$27/month, or \$324/year. Otherwise, “unlimited upgrade” would work just as well too. That would cost \$22/month, or \$264/year. The difference between the two is \$5/month, which would total \$60/year.

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**Supporting Documents:**

None.

After year one, we would need to purchase a domain. The most cost-effective option would be to purchase it for 3 years, with a one-time payment of \$38.85. So, if we purchase the domain in 2024, we would not have to renew until 2026/2027.

Recommendation from staff is to have the domain as [www.crwjpo.org](http://www.crwjpo.org) due to the shortness of the website domain for listing on promotional material and in other places. Staff recommends paying for the domain as far out as possible up front.

Recommendation from staff is to go with the pro upgrade through Wix.

Action is needed to approve [www.crwjpo.org](http://www.crwjpo.org) as the domain name, with 3-year payment at one time.  
Action is needed to approve the pro upgrade through Wix for the website.

**CANNON RIVER WATERSHED  
JOINT POWERS BOARD**

**Agenda Item 9: Budget Update**

Information Item

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Meeting Date: 5/3/2023

Prepared by: Emmie Scheffler, Administrator

**PURPOSE/ACTION REQUESTED:** To update the board on the 2023 budget.

**SUMMARY:**

The FY23 WBIF grant did not get approved from BWSR until March 8<sup>th</sup>, 2023. Staff did not start work on using those funds in the first quarter.

The FY2023 WBIF grant got distributed into the Rice SWCD bank account, not the CRWJPO account, by BWSR. This action was corrected by Rice SWCD writing a check to the CRWJPO for the 50% grant amount and was then deposited into the CRWJPO account.

The budget that was approved in November 2022 for fiscal year 2023 is attached with updates from the first quarter.

REVENUES	2023 Budget Draft	2023 Budget Actual Q1	
Use of Fund Balance (Unrestricted Funds)	\$85,783.43	\$85,783.43	
Dues from Members	\$49,000.00	\$49,000.00	
Interest	\$500.00	\$234.87	
Investment Earnings/Dividends	\$0.00	\$0.00	
BWSR WBF Grant FY21	\$271,479.14	\$168,613.34	*missing final 10%
BWSR WBIF Grant FY23	\$514,329.00	\$514,329.00	*50% allocation
<b>TOTAL REVENUE</b>	<b>\$921,091.57</b>	<b>\$817,961</b>	
<b>EXPENSES</b>			
<b>Fund Source- Dues</b>			
Develop Lake Management Plans	\$30,000.00	\$0	
Administration -General	\$0.00	\$0	
Administration - Fiscal Agent	\$0.00	\$0	
Administration - Education and Outreach	\$0.00	\$0	
Administration - TACS	\$0.00	\$0	
Administration - AIM	\$5,000.00	\$259	
Legal Services	\$3,000.00	\$0	
Accounting and Audit Services	\$2,400.00	\$0	
Liability Insurance and General Operating	\$4,060.00	\$4,060	
Fund Balance- Operating	\$50,823.00	\$50,823	
Fund Balance- plan revisions	\$40,000.00	\$40,000	
<b>Subtotal</b>	<b>\$135,283.00</b>	<b>\$95,142.00</b>	
<b>FY21 BWSR Grant *all allocated</b>			
<b>Cost Share Project</b>			
Cost Share - 3.1.1-C-7	\$163,543.74	\$18,503.53	
Cost share- 3.2.1-B-2	\$18,174.67	\$0.00	
<b>C/S Technical Assistance</b>	\$14,231.42	\$18,760.81	
<b>Grant Administration</b>	\$6,142.56	\$14,186.50	
<b>Education Outreach</b>	\$12,814.65	\$6,112.73	
<b>Inventories</b>			
Shoreline Inventories- 3.2.2-B-1	\$56,572.10	\$2,032.70	
<b>Subtotal</b>	<b>\$271,479.14</b>	<b>\$59,596.27</b>	
<b>FY23 BWSR Grant</b>			
<b>Plan Development</b>			
T/A Stream Restoration- 3.1.1-C-1	\$20,000	\$0	
PTMapp Wetland Restoration- 3.1.2-A-1	\$21,000	\$0	
<b>Cost Share Projects</b>			
Structures PL- 3.1.1-A-3	\$2,000	\$0	
Structures IL- 3.1.1-B-3	\$40,000	\$0	
Structures IS- 3.1.1-C-7	\$76,796	\$0	
Nonstructural corn/sb- 3.2.1-B-2	\$13,333	\$0	
Nonstructural short season- 3.2.1-B-3	\$2,000	\$0	
Perennial crops- 3.2.1-A-1	\$80,000	\$0	
Soil loss ordinance- 3.1.1-C-3	\$12,000	\$0	
<b>Conservation Drainage</b>			
Gibbs MDM- 3.2.3-A-8	\$100,000	\$0	
<b>Education and Outreach</b>			
Soil Health Team- 3.2.1-B-4	\$15,000	\$0	
E&O implementation (role)	\$10,200	\$0	
Biannual field day- 3.3.1-A-3	\$0	\$0	
Education public- 3.3.1-B-3	\$7,500	\$0	
Well clinics- 3.1.3-A-4	\$3,000	\$0	
<b>Groundwater</b>			
Red Wing well sealing- 3.1.3-A-3	\$12,000	\$0	
Well Sealing program- 3.1.3-A-8	\$8,000	\$0	
<b>C/S Technical Assistance</b>	\$65,500	\$0	
<b>Grant Administration</b>	\$26,000	\$0	
	<b>\$514,329</b>	<b>\$0</b>	
<b>TOTAL EXPENSES</b>	<b>\$921,091</b>	<b>\$154,738</b>	
<b>Year End Balance</b>	\$0	\$663,222	
<b>Unrestricted Fund Balance (Membership Dues)</b>	\$0	\$39,876	
<b>WBIF FY2021 fund balance</b>	\$0	\$109,017	*missing final 10%
<b>WBIF FY2023 fund balance</b>	\$0	\$514,329	
<b>Fund balance- plan revisions</b>	\$40,000	\$40,000	
<b>fund balance- operating</b>	\$50,823	\$50,823	

Notes:

Priority Implementation Items in 2021 and 2022 for Cannon WBIF							
	ID	Implementation Activity	Priority Area(s)	2021 Spent	Total for Grant Allocated	% Spent	% Allocated
				\$	\$		
Plan Development	3.3.1-A-3	Host biannual (every other) field day or tour for locally elected and appointed decision-makers, or their appointed citizen advisory committee. Rotate the location of this annual field day throughout the Cannon River Watershed Planning Area.	Planning Area Wide	\$449.12	\$449.12	0.00%	100%
	3.2.1-B-1	Track and mointor cover crops/residue with satellite imagery data.	Drainage area of Tier One lakes and streams (Figure 3.9 through Figure 3.12) HSPF top 25% TP and TN watersheds.	\$500	\$500.00	100.00%	100%
	3.2.3-A-2	Complete conditioned terrain analysis for the Straight and Vermillion River Bottom portion of the planning area.	Straight and Vermillion River Bottom	\$34,899.01	\$34,899.01	100.00%	100%
				\$35,848.13	\$35,848.13	100.00%	
Cost-Share Projects	3.2.1-B-2	Implement practices that increase organic matter (such as cover crops and tillage management) on 15% of corn/soybean acres (16,711 acres total or 1,671 acres per year) in the Tier One Lake and Stream drainage areas.	Drainage area of Tier One lakes and streams (Figure 3 9 through Figure 3 12) HSPF Top 25% TP and TN subwatersheds	\$24,249.33	\$42,424.00	57.16%	
	3.2.1-B-3	Implement practices that increase organic matter (such as cover crops and tillage management) on 80% of short season crop (corn silage, small grains, peas, and sweet corn) acres (757 acres total, 75.7 acres per year) in the Tier One Lake and Stream drainage areas.	Drainage area of Tier One lakes and streams (Figure 3 9 through Figure 3 12) HSPF Top 25% TP and TN subwatersheds	\$0	\$0.00	N/A	
	3.1.1-C-7	Implement structural practices to treat 5%, or 7,192 acres, of cropland in the Tier 1 impaired streams drainage areas.	Drainage area of seven impaired streams: Lower Vermillion River, Belle Creek, Little Cannon River, Trout Brook, Prairie Creek, Rush Creek, and Medford Creek (Figure 3 4 through Figure 3 6).	\$332,750.11	\$477,817.32	69.64%	
				\$356,999.44	\$520,241.32	68.62%	
Inventories	3.2.2-B-1	Conduct inventory of existing natural shoreline quantity and quality on 10 natural environment lakes (Roemhildts, Fish, Dora, Mabel, Diamond, Sabre, and Tustin in Le Sueur County; Sprague and Lower Sakatah in Rice County; and Toners in Waseca County) within first two years.	Roemhildts, Fish, Dora, Mabel, Diamond, Sabre, and Tustin in Le Sueur County; Sprague and Lower Sakatah in Rice County; and Toners in Waseca County	\$19,810.60	\$52,029.30	38.08%	17.82%
	3.2.2-D-1	Conduct SSTS inventory on 4 lake systems located in the Groundwater Pollution Sensitivity Area and Groundwater Dominated Lakes Area, starting with Volney-Gorman	Groundwater Pollution Sensitivity Area and the Groundwater Dominated Lakes Area (Figure 2 4)	\$132,276.76	\$132,276.76	100.00%	100%
				\$152,087.36	\$184,306.06	82.52%	
Education Outreach	3.3.1-B-1	Develop an education and outreach plan for the Cannon River Planning Area that identifies partnerships, recognizes existing efforts, past successes, is implemented in conjunction with other entities, and takes a regional approach.	Planning Area Wide	\$11,202.25	\$20,000.00	56.01%	100%
	3.3.1-B-2	Inform absentee landowners that the health of their land and local natural resources is part of an absentee owner's long-term investment. Create and communicate explicit guidance in flyer with property tax assessment.	Drainage areas of the Tier One lakes and streams	\$2,174	\$2,500.00	86.96%	100%
	3.2.1-B-4	Develop a Soil Health Team	Cannon River Planning Area	\$33,680.66	\$34,333.34	98.10%	100%
				\$35,854.66	\$36,833.34	97.34%	

\*dues money

BWSR Elink Budget Items for Work Plan				
		Spent	Allocated	Percent Spent
Inventories	Special Projects	\$ 152,087.36	\$ 184,306.06	82.52%
Cost-Share Projects	Ag Practices	\$ 356,999.44	\$ 520,241.32	68.62%
Education Outreach	Education/Outreach	\$ 35,854.66	\$ 36,833.34	97.34%
Plan Development	Plan Dev./Assessment	\$ 35,848.13	\$ 35,848.13	100.00%
C/S Technical Assistance	Tech/Engineering Ass.	\$ 137,514.59	\$ 152,985.21	89.89%
Grant Administration	Adm/coordination	\$ 98,443.94	\$ 98,443.94	100.00%
Local Match	cash/landowner/in-kind	\$68,683.96	\$52,024.13	132.02%
Federal Match	cash/landowner/in-kind	\$20,222.79	\$55,000.00	36.77%

Total Amount Awarded:	\$1,028,658.00
Total % Spent:	79.40%
Required Match Amount:	\$102,865.80
Total % Matched:	86.43%

**CANNON RIVER WATERSHED  
JOINT POWERS BOARD**

**Agenda Item 12: Landscape Connections Presentation**

Information Item

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Meeting Date: 5/3/2023

Prepared by: Emmie Scheffler, Administrator

**PURPOSE/ACTION REQUESTED:** Presentation from Jennifer Wahls, Landscape Connections.

**SUMMARY:**

Jennifer Wahls is from Landscape Connections. Her job is providing technical services to landowners in southeast Minnesota and southwest Wisconsin to help them achieve their conservation goals for better ecological performance across the landscape. Connect landowners with opportunities for financial assistance as available. Provide contracted services for state agencies and non-government organizations to achieve grant funded deliverables in southeast Minnesota.

She is here to present on opportunities for RIM Forestry in the Cannon River Watershed.

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**Supporting Documents:**

None.

**CANNON RIVER WATERSHED  
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**Agenda Item 13: Shoreline Inventories Presentation**

Information Item

Meeting Date: 5/3/2023

Prepared by: Ashley Gallagher, TACS and AIMS lead

**PURPOSE/ACTION REQUESTED:** Informational presentation on the shoreline surveys and reports.

**SUMMARY:**

The first shoreline survey and report was completed by a consultant in 2021. Staff used this initial survey and report from Lower Sakatah Lake as a template for the remaining lakes. Staff worked together in 2022-23 to complete the shoreline surveys and reports. This is a goal and activity in the Cannon River Watershed Comprehensive Watershed Management Plan.

GOAL: Establish a baseline of existing natural shoreline conditions and achieve no net loss (from baseline conditions) of existing natural shoreline on 10 Natural Environment Lakes.

ACTIVITY: Conduct inventory of existing natural shoreline quantity and quality on 10 natural environment lakes (Roemhildts, Fish, Dora, Mabel, Diamond, Sabre, and Tustin in Le Sueur County; Sprague and Lower Sakatah in Rice County; and Toners in Waseca County) within first two years.

A presentation will be given on the results. Videos for surveys that were completed with a drone are available on the CRWJPO YouTube Page: <https://www.youtube.com/@crwjpo/featured>

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**Supporting Documents:**